

Applicant Name:	
Passport Number:	
Email Address: (VFS to confirm)	

The visa application checklist helps you check that you have included all of the necessary documentation that is needed by the department to process your visa application.

#### How to use this checklist

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist when you lodge your visa application form and all necessary documentation.

#### Important information

Please be aware that the decision on your visa application may be decided based on the information and documentation that you include at the time of lodgement.

The Visa Application Charge will not be refunded if your application is refused.

#### Hindu Marriage Act requirements

Please note that if your marriage has been solemnized under the Hindu Marriage Act, certain essential ceremonies are required to have been performed in order for your marriage to be valid.

You should be aware that the Department of Immigration and Citizenship assesses the validity of Hindu marriages in the following way:

1. If a Hindu marriage is performed with all the essential ceremonies the marriage is valid.
2. If all the essential ceremonies are not performed, registration of the marriage does not in itself make the marriage valid.
3. There are two essential ceremonies that must be performed in every case; (1) Saptapadi (taking of seven steps jointly by the bride and bridegroom before the sacred fire) and (2) invocation before the Holy Fire.
4. Depending on the applicant's specific customs, there may also be other essential ceremonies that must be performed.
5. When registering the marriage, the Registrar should be provided with evidence of various ceremonies being performed including the two essential ceremonies. Such evidence may be in the form of photographs, oral evidence of witnesses or the priest and a video recording.
6. Where the two essential ceremonies have not been performed the Department of Immigration and Citizenship may request an applicant to prove the validity of their marriage.

Where an applicant is not able to substantiate the validity of their marriage, their application may be refused.

#### About the documentation that you include:

- Documentation provided will depend on your personal circumstances. The documents listed below are examples only. Documentation required based on your personal circumstances may not be limited to the examples below.
- Only certified copies of all original documents (except Police Clearance Certificates) must be included with your application. Copies should be certified by VFS where possible.
- Documentation must be either in English or a certified translation must be included with the original or certified copy.
- Each document of evidence should be accompanied by a brief description of the reason that evidence is being provided and how it demonstrates the relationship or criteria.
- When applying for a Police Clearance Certificate to Australia, **Indian citizens residing in India** need to apply in person with the **Regional Passport Office** where their passport was issued. Police Clearance Certificates issued by any other authority are not acceptable.

<b>Documentation – For applicants of subclass 309/100</b>	<b>Tick the documents you are including</b>	<b>Official use only</b>
1. Form 47SP <i>Application for Migration to Australia as a Partner</i> (all questions must be completed and form must be signed).	<input type="checkbox"/>	<input type="checkbox"/>
2. Payment of fee (if fee has been paid in Australia, copy of receipt of payment).	<input type="checkbox"/>	<input type="checkbox"/>
3. Certified copies of current passport/travel document for each person included in the application and certified copies of the bio data and alterations pages of the passport/travel document.	<input type="checkbox"/>	<input type="checkbox"/>
4. Certified copy of your birth certificate, in original language and an English translation.	<input type="checkbox"/>	<input type="checkbox"/>
5. Form 888 <i>Statutory Declaration by a Supporting Witness Relating to a Partner Visa Application</i> to be completed by two witnesses. See: <a href="http://www.immi.gov.au/allforms/pdf/888.pdf">www.immi.gov.au/allforms/pdf/888.pdf</a>	<input type="checkbox"/>	<input type="checkbox"/>
6. Form 80 <i>Personal Particulars for Assessment Including Character Assessment</i> to be completed by each person included in this application over 16 years of age. See: <a href="http://www.immi.gov.au/allforms/pdf/80.pdf">www.immi.gov.au/allforms/pdf/80.pdf</a>	<input type="checkbox"/>	<input type="checkbox"/>
7. Valid original police clearance certificate from each country where each applicant over 16 years of age included in this application has lived for 12 months or more in the last 10 years. See: Character Requirements Penal Clearance Certificates : <a href="http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf">http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf</a>	<input type="checkbox"/>	<input type="checkbox"/>
8. If you are applying on marriage grounds, you will need to provide a certified copy of your Marriage certificate issued by the relevant State or Government Authority.	<input type="checkbox"/>	<input type="checkbox"/>
9. If you are applying on de facto grounds: Evidence that your de facto relationship has existed for the entire 12 months before lodging this application, that you are both aged 18 years or over at the time you lodge this application and (if applicable) evidence that your relationship is registered under a prescribed law of an Australian state or territory.	<input type="checkbox"/>	<input type="checkbox"/>
10. If you are permanently separated, divorced or widowed, certified copies of your separation certificate, divorce decree or death certificate of the deceased partner (as applicable).	<input type="checkbox"/>	<input type="checkbox"/>
11. In the event of a previous name change for any person included in this application, certified copies of evidence of name change. <i>For example: by marriage or deed poll.</i>	<input type="checkbox"/>	<input type="checkbox"/>
12. Certified copy of military service record or discharge papers for each person included in this application who has served in the military.	<input type="checkbox"/>	<input type="checkbox"/>

<b>Supporting documents specific to the Sponsor</b>		
1. Form 40SP <i>Sponsorship for Partner to Migrate to Australia</i> (all questions must be completed and form must be signed).	<input type="checkbox"/>	<input type="checkbox"/>
2. If you are permanently separated, divorced or widowed, certified copies of your separation certificate, divorce decree or death certificate of the deceased partner (as applicable).	<input type="checkbox"/>	<input type="checkbox"/>
3. Certified copy of your passport showing permanent residence in Australia. If you are a New Zealand citizen living in Australia, evidence of length of residence in Australia.	<input type="checkbox"/>	<input type="checkbox"/>
4. If there is a child under 18 years of age included in the application, you must provide the following: (see over page)	<input type="checkbox"/>	<input type="checkbox"/>

Valid original police clearance certificates from each country in which you have lived in for more than 12 months or more (cumulatively) in the last 10 years. See: AFP National <u>Police Checks</u> : <a href="http://www.afp.gov.au/what-we-do/police-checks/national-police-checks.aspx">http://www.afp.gov.au/what-we-do/police-checks/national-police-checks.aspx</a> Sponsor Eligibility: <a href="http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-sponsor.htm">http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-sponsor.htm</a> Character Requirements Penal Clearance Certificates : <a href="http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf">http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf</a>		
5. Details of your current professional activity. <i>For example: employment, education or other activities. Please provide supporting documents of these activities.</i>	<input type="checkbox"/>	<input type="checkbox"/>
6. Individual Tax Return Forms for the past 3 years. <i>For example: Notice of Assessment for Income Tax.</i>	<input type="checkbox"/>	<input type="checkbox"/>
7. <b>If applicable:</b> A statement from you regarding any previous partner visa application where you were the sponsor or the visa applicant. You should provide the names of the parties involved, dates of the relationships, why the relationship ended, and reasons why a further sponsorship approval should be considered.	<input type="checkbox"/>	<input type="checkbox"/>

<b>Supporting documents specific to the relationship</b>		
1. Written statements from applicant and sponsor regarding history of the relationship. <i>For example: how, when and where your first meeting took place and how the relationship developed.</i>	<input type="checkbox"/>	<input type="checkbox"/>
2. Evidence of the marriage central ceremony. <i>For example: photos, DVDs, invitation cards, receipts.</i> Note: photos should be printed and labeled with a description of the photograph and names of the people who appear in them.	<input type="checkbox"/>	<input type="checkbox"/>
3. Evidence of marriage-related events. <i>For example: photos of engagement ceremony, cultural marriage rituals, wedding reception, honeymoon.</i>	<input type="checkbox"/>	<input type="checkbox"/>
4. Evidence of ongoing contact over the period of your relationship. <i>For example: emails, phone calls, letters, chat history, video conferencing. Please limit evidence to a total maximum of 50 pages.</i>	<input type="checkbox"/>	<input type="checkbox"/>
5. Evidence that you and your partner are socially accepted as a couple. <i>For example, joint invitations, joint activities, friends and acquaintances in common.</i>	<input type="checkbox"/>	<input type="checkbox"/>
6. Evidence of the financial aspect of your relationship: • evidence of any joint ownership of real estate or other major assets (for example, cars, appliances) and any joint liabilities (for example, loans, insurance); • sharing of finances; • legal commitments that you and your partner have undertaken as a couple; • evidence that you and your partner have operated joint bank accounts for a <i>reasonable</i> period of time; • sharing of household bills and expenses; or • the terms of your wills.	<input type="checkbox"/>	<input type="checkbox"/>
7. Evidence of cohabitation as a couple: • a statement outlining your living arrangements; • joint ownership or joint rental of the residence in which you live; • joint utilities accounts (electricity, gas, telephone); • joint responsibility for bills for day-to-day living expenses; • joint responsibility for children; • correspondence addressed to both you and your partner at the same address; or • evidence of any joint travel (travel itineraries, booking vouchers, receipts).	<input type="checkbox"/>	<input type="checkbox"/>

